

All Souls Church, Unitarian

Board of Trustees Meeting – March 28, 2012

Agenda

7:00 pm Opening – Call to Order Mark Ewert

7:05 Reading Kris Prendergast, Nominating

Committee

7:10 Nominating Committee Carrie Davidson

7:20 Goal 4: Third Century Challenge Chuck Woodridge, Kathy

Mulvey

8:15 Council Steering Committee and Leadership Dialogue Erika Landberg

8:30 Executive Team Report Rev Newman, Katie Loughary

8:40 Consent Agenda

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Safe Congregations Conflict Resolution Update (SCCR)

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Minutes from February 22 BOT Meeting

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Clarenbach Ministerial Sponsorship Recommendation

Trustees

8:45 Next Meeting Mark Ewert

8:50 Upcoming Dates:

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Joseph Priestly District Meeting: April 13 – 15, 2012 Key Bridge

Marriott, Arlington

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General Assembly: June 20 – 24, 2012 Phoenix, AZ

All

8:55 Meeting Feedback All

9:00 Adjournment

Next BOT Meeting: April 25, 2012

As Trustees and Officers, we are the chief stewards of All Souls Church, its mission, and vision:

To build the Beloved Community, All Souls Church cultivates and celebrates...

...Spiritual growth and transformation as we question, learn from others, and seek lives of meaning and reverence

... A welcoming, diverse, and vibrant community where we love, respect, and care for one another

...Service and prophetic action to move the world toward justice, healing, and sustainability

...A welcoming and accessible building that provides nurturing spaces for spiritual growth, serves the community

within and outside the walls of All Souls Church, and embodies our commitment to sustainability.

2012 Board Goals:

1.

Governance: good board functioning (operate at policy level, fiduciary, good board process, communicate with

congregation, record-keeping, monitor goals, etc.)

2.

Oversight/Support of Third Century Challenge (3 areas: Fundraising, CAPT, Financing)

3.

Conflict Resolution/Safe Congregations process

3/26/2012

All Souls Church, Unitarian Board Meeting

March 28, 2012, 7:00 p.m.

Board Members in Attendance:

Mark Ewert, President

Laurie Lester, Vice President

Lloyd Sterling, Vice President

Victor Branham

Kathy Mulvey

Brian Marshall

Julia Sayles

Others in Attendance:

Susan Newman, Associate Minister

Katie Loughary, Executive Director

Donna Powers, Secretary

Erika Landberg, Moderator

Claudia Liebler, Tri Chair Nominating Committee

Peg Mangan, Nominating Committee

Mark Clark, Nominating Committee

Chuck Wooldridge, Capital Campaign Steering Committee

Janet Randolph, Capital Campaign Steering Committee

Dave Epley, Roots and Wings Guest

Meredith Higgins-Hargrave, Roots and Wings Guest

Liz Eddy, Roots and Wings Guest

Mary Swanson, Roots and Wings Guest

Not in Attendance:

Rob Hardies, Senior Minister

Shirley Blakely, Board Member

Brenda Barbour, Board Member

Cheryl Gray, Treasurer

Grant Smith, Membership Secretary

Alexandra Beninda, Assistant Treasurer

Christina Lohs, Assistant Secretary

Opening – Call to Order

Mark Clark opened the meeting with a reading.

Affirmation of Documents Received and Read

The attendees affirmed that they received and read the documents.

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Nominating Committee

Claudia led a discussion to clarify the skills the board needs in 2013 for the Nominating Committee to focus on. The board asked the committee to search for members that are comfortable with fund raising, have strong communication skills, are comfortable with change, have experience working on large building or construction projects and/or experience working on policy governance. She also asked for one or two volunteers from

the board to assist the committee when needed.

Moderator/Church Council Report

Erika provided the status of the focus of the Church Council in preparing for the report to the BOT in June.

The Council is working with all of the committees, especially the Nominating and Steering Committees, on defining their roles, responsibilities, processes and procedures.

The main focus is on leadership development and goal monitoring. Leadership development and goal monitoring language is being compiled to add to the Bylaws.

In addition, the Council has initiated collaboration discussions with the Committee on Shared Ministry. Further, her team is analyzing which Committees should have Terms of Reference.

Mark thanked Erika for her many contributions in expanding the role of the Church Council.

Capital Campaign

Kathy introduced two key players helping her with the Capital Campaign; Chuck Wooldridge and Janet Randolph. She took a poll on which BOT members had been visited; who had made their pledge; and, who has scheduled their visits with other members of the congregation. She reported that over \$4M in pledges had been made so far. She also reminded the board of another goal which is to have 92% of the congregation's pledges by the end of June.

Her team is working hard at keeping up the momentum of scheduling visits with members and obtaining commitments on pledges. She asked the board to identify other members of the congregation that may want to participate in visiting congregants and obtaining pledges. In order to participate they must be trained and have made their pledge.

Brian presented the Third Century Challenge provisional timeline with the roles and responsibilities of the congregation, BOT, Executive Team and Staff, Investment Committee and Capital Campaign Committee (and Successors). He informed the board that the Investment Committee is working hard to evaluate financing options and reminded the board of the importance of making multiple presentations to the congregation in the Fall so people are informed before the annual meeting in December.

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Executive Team Report

Katie reported the following:

- The 2012 financials are on track.
- The Beckner Fund provides a portion of the salary for the Director of Social Justice Ministries. The amount will remain close to \$30,000 a year.
- The missing silver was located. The Archives Committee is doing an inventory which is anticipated to be completed in mid-April. Some pieces may be appraised and if they have no sentimental or historical value, a recommendation to sell them or insure them will be presented to the board. The Audit Committee will tighten the number of members that have access to the safe and the combination will be changed more often.
- Searches are underway for the Social Justice and Religious Education positions. Rev. Susan Newman and Katie were thanked for carrying a heavy load while Rev. Hardies was on paternity leave.

Consent Agenda

Motion to approve the following; seconded. Passed unanimously.

- The Beckner Committee Report
- Safe Congregations Conflict Resolution Update

- Clarenbach Ministerial Sponsorship Recommendation
- Minutes from the February 22, 2012 BOT meeting.

Next Meeting

The next meeting will be held on April 25, 2012. The agenda will include continuing discussions on the following:

- Capital Campaign
- Conflict Resolution and Safe Congregations

Meeting Adjourned at 9:30.

