

All Souls Church, Unitarian

Board of Trustees

May 26, 2010, Wednesday

Eaton Room

Board Members in Attendance

Goldia Hodgdon
Erika Landberg
Mary Rojas
Fred Tipson
Laurie Lester
Elizabeth "Libby" Turpen
Shirley Blakely
Mark Ewert
Fred Samuels

Others in Attendance

Dori Phelps (Secretary)
Rob Hardies (Senior Minister)
Barry Johnson (Treasurer)
Allison Denney (Membership Committee)
Tom Fox (CAPT Team)
Barbara Corprew (CAPT Team)

Call to Order

Erika Landberg

Comprehensive Assets Planning Team

Barbara Corprew and Tom Fox, Chairpersons

After reading "A Place of Meeting", by Eileen B. Karpeles, Tom read various goals that had been submitted by congregants during the Visioning exercise, like "Creative space to nurture spiritual growth." Each of the ones he read was different and depicted that the congregants want more than bricks and mortar.

The capital campaign will be about more than just bricks and mortar. The Team has put blurbs in the Weekly inviting people to submit comments and have had several submissions. In addition, some people have said they want to join the CAPT Team.

CAPT is currently seeking an Architecture and Engineering firm to assess the current needs of the building. The CAPT is a little behind schedule and are on the third step on the draft time line (see attachment.. The assessment will take place this summer. The CAPT has met with the RE committee and will be moving on to the staff and other committees to see what each group feels are the most important needs and priorities. At the end of this fact-finding process, the CAPT will report to the congregation at the December 2010 annual meeting.

After further consultation with the congregation and further information from professionals, the CAPT will present a tentative plan to the congregation for its approval in the late spring of 2011.

The visioning teams have done a good job and the CAPT team has the benefit of their work to inform the process. Moreover, the CAPT will further develop the fourth goal that emerged from the Visioning process, the building.

Goals will be phased in over time. There might be goals implemented over the next five years. The team has not thought so much about how much it will cost, has been concentrating on what needs to be done. In taking a tour of the church and looking at it physically we really see what welcoming is. When a visitor comes to All Souls, they must feel that the building has a place for them.

We have \$35,000 in the bank, which was donated without solicitation. The A&E firm is going to cost more. It could be \$50,000 but are hoping for \$40,000. They will come back to the Board in July. A possible place to get this is the Shively Fund; there are provisions in there for capital improvement.

Will there be a budget process?

Definitely. There is the idea of a loan. There will be a phase one, a phase two and it may be possible to borrow from All Souls, raise the money for each phase then pay the church back.

What do you need from the board?

CAPT does not need anything from the BOT right now, other than ensuring that the CAPT has the funds it needs to tap professionals' expertise.

Is CAPT brainstorming ways to raise money?

The feedback from the Investment Committee is that it does not want to be viewed as the primary source for the CAPT's funding needs. There needs to be a broader fundraising plan.

When the CAPT Team completes their work and a capital improvement team starts then the BOT is responsible for setting high-level vision and goals and then visibly supporting the campaign. CAPT will have to coordinate with stewardship committee. It is important to front differences before we move too far ahead. Each committee should keep meeting together, stating their needs, until it is understood.

REPORTS

Executive Team Report

Rev. Rob Hardies

Highlight the fundamental generosity of the congregation. The ways that are generosity is making a difference. Have raised \$32,000. People are using the pay button on the website. We will run it through June. In July will discuss what to do.

Bravo on getting Anastassia Zinke. (see attachment)

Where are we on the theme-based congregation?

Took a survey and will roll it out next year.

Treasurer's Report

Barry Johnson

The Investment committee met and discussed the surplus issue but, by its terms, needs to bring a written recommendation to the next board meeting.

Audit committee had a meeting recently and approved an initial controls questionnaire, the first step in the internal review process. Katie is charged with filling out this 15-page report, which will then be reviewed by the Committee.

The investment committee needs a new chairperson.

Church Council Report

Jody Feldman

New by laws have been written and are ready.

Gathering names for next year's nominating committee

Church Council Meeting June 12th

Interim Minister Committee Report

Laurie Lester

This report will be given in executive session.

Green Sanctuary Board Covenant

Mary Rojas

We are now a green sanctuary, what do we as the board of trustees want to do in recognition? The board should have a covenant outside of green souls. We all embody green sanctuary process. This is a covenant and puts emphasis on us as a board recognizing this. Does this link with visioning? Yes.

Green Souls should be recognized for what they do. We need to have more monitoring on recycling and trash.

We can have a discussion of what it means to be in covenant. Is it a pathway? Is it visioning?

This is an important thing that the board should take leadership on. Mary Rojas will write an article affirming the Board's support of the Green Sanctuary for Happenings. The Governance Review committee is discussing just what it means to covenant within the church and will use the possibility of a Green Covenant adopted by the Board as an illustration of the use of covenants. Therefore, the Board will not adopt the Green Covenant as proposed but rather show their support through established church mechanisms.

Consent Agenda

The Minutes for the April 28, 2010 meeting were approved with corrections.

Motion by Mark Ewert and seconded Laurie Lester. Eight members voted yes and Fred Samuels abstained.

ASC Delegates to General Assembly 2010

Chuck Wooldridge

Motion by Fred Tipson to approve this list and keep the list open for additional names by the next board meeting and seconded by Mary Rojas.

Discussion

How many delegates, 18. Perhaps we should approve as many delegates because of the important witnessing event.

Motion passed unanimously

Announcements

Upcoming Visioning Goal Sessions:

June 3 – Goal Team 2

June 9 – Goal Team 3

Church Council Meeting – June 12, 9 am

General Assembly, Minneapolis, June 23-27, 2010

The goal for the congregant profiles was 100 profiles for last Sunday and 132 were filled out.

There are two new co-chairs of the Stewardship Team: Russell Cross and Micah Watson. Their committee oversees all financial stewardship of the congregation.

There are new co-chairs for the Generosity Committee (annual budget drive): Sharon Groves and Janine & Mark Chambers. The annual budget drive funds over 75% of annual budget every year.

Also, congratulations and thanks to Laurie Lester for her successful and hard work on the Gay wedding reception.

Meeting Feedback

- We struggled to come to decisions on the CAPT campaign
- Liked the discussion on Green Sanctuary
- Liked that we have a manageable agenda
- Very important that we had the CAPT Team
- Agenda was good but it lacked on the monitoring aspect. Encourage the staff report to not be so informational but to go along with goals.

If you came to the retreat in May, any reflections?

- A great infusion of knowledge, Barbara and Chuck were treasures of knowledge.
- Learned how the board can govern itself and are looking forward to the next meeting.
- Very valuable information
- Need a better balance between information and monitoring, is the staff integrated into visioning.
- Need to create a really good manual notebook for the next board
- We need a monitoring schedule

Motion to move into executive session by Fred Tipson, seconded by Laurie Lester. Pass unamonously.

Adjournment

The Meeting adjourned at 8:40pm.

Respectfully Submitted,

Dori Phelps, Secretary

Attachments:

Board Meeting Agenda (05.26.10)

CAPT Charge (03.26 CAPT Charge)

Executive Team Report (10_05 ED BOT report, May 2010 Board Report)

Green Sanctuary Board Covenant (UUA G r e e n S a n c t u a r y Manual)

ASC Delegates to General Assembly (05.26 2010_DA_GA_Delegates_MEMORANDUM[1])