

All Souls Church, Unitarian
Board Meeting
October 19, 2011, 7:00 p.m.

Board Members in Attendance:

Shirley Blakely
Victor Branham
Mark Ewert
Goldia Hodgdon
Laurie Lester
Sterling Lloyd
Kathy Mulvey
Libby Turpen

Board Members Absent:

Fred Samuels

Others in Attendance:

Taryn Wilgus Null (Secretary)
Barry Johnson (Treasurer)
Erika Landberg (Interim Moderator)
Katie Loughary (Executive Director)
Rob Hardies (Senior Minister)
Susan Newman (Associate Minister for Congregational Life and Social Justice)

Opening – Call to Order

Kathy opened with a reading.

Affirmation of Documents Received, Read

The attendees affirmed that they received and read the documents.

Goal 4: Capital Campaign: Feedback Summary

The point of this phase of the meeting is for us to understand the results of the readiness assessment phase and to be prepared for next steps. The basic summary is that we're ready. There were 22 Design Feedback Sessions and 383 adults attended them. This is 35% of the people in our database and 65% of the average Sunday attendees. There is a high willingness to support the campaign financially. Only 8 people said they would not support campaign financially, and 68 people want to hear more information. There's a high number of people

willing to volunteer and a low number of people unwilling to volunteer. Through the surveys, people identified 81 potential leaders for the campaign.

People clearly understand the need to address the accessibility and sustainability issues. All parts of the plan enjoy support. Steve recommended that a campaign begin immediately, and feels that this has been an incredible validation of CAPT's process and the congregation's process so far.

Leadership needs to model support of the campaign for the congregation. Leadership will be the first people asked for gifts and will be called on to volunteer for the campaign in various ways. This needs to be the priority for All Souls for the next 8 months. The silent phase of the campaign will kick off immediately after the October 23rd meeting. The process is already underway to identify members for a Campaign Steering Committee. They will probably have their first meeting on October 30th. It probably won't be possible to get the Board a list of members before that meeting, but that slate will be sent to the Board within the next few weeks for a vote to affirm and support.

Motion to accept Readiness Assessment Report and recommendation to the congregation to go forward with Capital Campaign; seconded. Passed unanimously.

Upcoming Special Congregational Meeting

There is a script for the meeting as well as a short agenda in the works. The agenda will include the meeting rules. Libby will make the motion. Julia Sayles will serve as parliamentarian.

Executive Limitations Report: Communications

Katie does not have this ready because it's been an unbelievably busy fall. Everyone should look at the executive limitations around communications and note if anything concerns them at the November BOT meeting.

Preliminary 2012 Budget

Katie passed around a draft 2012 budget. The numbers will likely change before the budget is finalized. We're generally projecting a flat budget this year to next year, with a little bit of income growth in the donations area. There are increased personnel costs because of anticipated salary increases and because Barry consolidated some of the personnel costs. We'll be saving money by not doing an audit again. There is a budget hearing for the congregation on November 13th. After that hearing, the budget is approved by the Board, and then it goes before the

congregation at the December congregational meeting. The Board will vote on the budget at its next meeting.

Bylaws Change: Final Language

The version that Victor emailed around is more or less complete. There will be a meeting about this on November 13th. The Board will vote on whether to support the bylaw at the November BOT meeting.

Consent Agenda

- **Executive Team Report**

Rob and Susan's reports were distributed, but this will be removed from the consent agenda because we're missing Katie's report.

- **Minutes from Last BOT Meeting**

Motion to approve minutes from November BOT meeting; seconded. Passed unanimously.

Next Meeting

- **Vision Goal 3 Report**
- **Executive Limitations: Finances/Budget**

We'll also need to discuss the budget and hopefully Rob's contract at the next meeting. The salary discussion will have to take place in executive session. The December 4th congregational meeting should also probably be on the agenda. Mark would like to start email discussions on (1) choosing next president and VP, (2) new trustee orientation, and (3) BOT planning for Board retreat early in 2012. The new BOT will meet for on December 14th.

Meeting Feedback

The shorter time period between the September and October meetings seemed to have an impact on the ability to get everything ready. Rob appreciated the quality of the discussion about the capital campaign and what leadership needs to do.

Adjournment: 8:41 p.m.

Next BOT Meeting: Wednesday, November 16, 2011

Respectfully submitted,

Taryn Wilgus Null, ASC Secretary